

PENSION FUND COMMITTEE FORWARD PLAN

Updated	9-Nov-18
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26 November 2018		Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?	
Apologies	--	Every meeting	
Declarations of interest	--	Every meeting	
Minutes	--	Every meeting	
Apologies / Declarations of interest / Minutes	--		
Buckinghamshire Pension Board Minutes	Steve Mason	4 monthly	
Governance Update	Claire Lewis-Smith	Annually	
Pension Fund Risk Register	Julie Edwards	6 monthly	
Forward Plan	Julie Edwards		
Exclusion of Press and Public			
Confidential Minutes			
Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly	
Pension Fund Performance	Julie Edwards	Quarterly	
Section 13 Summary	Julie Edwards	Ad hoc	
Brunel Update	Julie Edwards	Quarterly	
Date of next meeting / AOB	--		

March 2019		Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?	
Apologies	--	Every meeting	
Declarations of interest	--	Every meeting	
Minutes	--	Every meeting	
Pensions Administration Strategy	Claire Lewis-Smith	Triennially	
Treasury Management Service Level Agreement	Julie Edwards	Annual	
Pension Fund Risk Register	Julie Edwards	6 monthly	
Forward Plan	Julie Edwards	Every meeting	
Exclusion of Press and Public			
Confidential Minutes			
Employer Risk Analysis	Claire Lewis-Smith	Ad hoc	
Pension Fund Performance	Julie Edwards	No	
Date of next meeting / AOB	--		

May 2019		Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?	
Election of Chairman / Appointment of Vice-Chairman			
Apologies	--	Every meeting	

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Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Minutes	Steve Mason	4-monthly
External Audit Plan	Grant Thornton	Annual
Annual Accounts	Julie Edwards	Annual
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Confidential Buckinghamshire Pension Board Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	Quarterly
Brunel Update	Julie Edwards	Quarterly
Date of next meeting / AOB	--	

July 2019	Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Annual Accounts Audit	Julie Edwards /Grant Thornton	Annually
Annual Report 2018/19	Cheryl Platts	Annually
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Brunel Pension Partnership Update		
Date of next meeting / AOB	--	

September 2019	Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
Pension Fund Risk Register	Julie Edwards	6 monthly
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		

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Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	No
	Mercer	No
Date of next meeting / AOB	--	

November 2019	Aylesbury, County Hall	
Agenda Item	Author	Cyclical Item?
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
		Ad hoc
		Ad hoc
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	No
Private Markets		No
Date of next meeting / AOB	--	